

**NAFA Board Telephone Conference Call
December 7, 2005**

Board Members present: Alex Trayford, Beth Fiori, Debra Young, Doug Cutchins, Jane Curlin, Jane Morris, John Richardson, Linna Place, Mark Bauer, Mona Pitre-Collins, Paula Goldsmid, Paula Warrick, Ruth Ost, Amy Eckhardt

- Minutes from July meeting approved.
- Treasurer's report – John R.
 - Membership at 246 without foundations, 40 new members, 26 not paid
 - \$140,000 currently in account
 - Louisville conference had a \$2500 deficit
 - Plans for NAFA funds:
 - Lower renewal rate?
 - Put bulk of account into an endowment whose income could support membership fees?
 - Should there be rules about the account?
 - Account is tax-free
 - Do we need a financial advisor?
 - NCHC invests their surplus funds
 - UK trip planners will be supported
 - The annual board meeting is also supported
 - What about NAFA consultancy setting up new offices? (Not supported)
 - Subsidizing first year of institutional membership?
 - Lawyer for developing code of conduct?
 - Growth planning?
 - Put on the top of the agenda for April
 - Tom Nagel supported by funds
 - Reserve for emergencies
- UK Trip – Jane M.
 - Plans underway
 - Planning group to meet in DC next week
 - 30 people max attending the entire program
- DC Conference – Paula W.
 - American University conference planner on board to help with planning
 - John and Paula visiting hotels next week
 - Parameters for preferences:
 - Cost an issue – in DC or out
 - What is spending limit for members? \$145/day government maximum for lodging, for DC area \$209 maximum/day
 - “Sticker shock” in DC
 - Need relatively large facilities
 - Dates: Late July or Late June (NOT July 4)
 - Possible locations:
 - Marriott Crystal City (close to Georgetown)

- Bethesda may be too distant from city
 - Lowe's – convenient to Smithsonian and National Gallery
 - City a big draw – being convenient to the city worth the cost
 - Adding a day for new advisors and for foundations (many in DC)
 - “Boot camp” for newbies run by seasoned advisors (suggested by foundations)
 - Possibly at a different location to minimize costs
- 2006 Summer Workshops
 - Conference call in early January
 - Possible dates:
 - July 10-11 (possible conflict with UK trip)
 - 19-20
 - 20-21
 - 31-Aug1
 - Possible topics:
 - Newbies
 - Ethics
 - Working with faculty
 - Assessments
 - Setting up new offices
 - Could this process become more systematized?
 - Louis Blair coming to Grinnell to an “All Iowa” meeting in the spring
 - How many attend regional conferences? Typically, 25-30
 - Jane Curlin's conference at Willamette included Truman and Udall faculty reps (not just NAFAns) – 90 in attendance
 - Hosts:
 - Laura Damuth (Nebraska)
 - Mary Borg (Florida)
 - As NAFA grows, does the every-other-year conference format still work?
 - Perhaps have mini-conferences, more like workshops, more focused and hands-on
 - Other summer workshops that were successful:
 - Kansas, Atlanta
- Newsletter Committee – Amy E.
 - Sent email to listserv and collecting feedback
 - Electronic format will allow flexibility
 - How often? At least once/yr, maybe twice
 - Call it something other than a newsletter to make it more credible. Journal? Occasional Papers?
 - Post it to the bulletin board
 - Should we pay someone to maintain a database directory of resources and grants? (April topic)
- Live-to-Learn
 - Statement to go out:
 - After discussion with the board in early December, we are now prepared to respond. The members of the NAFA board have decided not to have a policy of endorsement of websites or organizations of any type. We are

in the process of the examining the need for a code of ethics/professional standards and undertaking such an exercise may result in a different decision on endorsements in the future. However, we do not anticipate completing this exercise until summer of 2006 at the earliest. If a different decision is made about endorsements, we will contact Live to Learn at that time. This decision of the NAFA board does not endorse Live to Learn at this time yet should not be take as precluding individual members from contributing or otherwise participating in Live to Learn. We thank you for recognizing the parallels between our two organizations and seeking our input.

- Unfinished business
 - Ethics committee stalled
 - Jane will talk to Edwin Goff about taking leadership
 - Marshall browser issue
 - Make request to make application compatible
 - Also problems with regional differences in reporting
 - Looking for more equitable arrangements that serve the students
 - Award for Cheryl Foster
 - LOOFA
 - Jennie Lemonte project at NC State
 - Database, scheduling, uploading of materials
 - Possible topic for summer workshop
 - Listserve policies – table for April
 - Rhodes and possible new electronic format