

**NAFA Board Telephone Conference Call
December 12, 2006**

Board Members present: Beth Fiori, Debra Young, Doug Cutchins, Jane Morris, Linna Place, Mark Bauer, Mona Pitre-Collins, Paula Goldsmid, Paula Warrick, Ruth Ost, Amy Eckhardt, Mary Engel, Susan Krauss-Whitbourne; Beth Powers

- I. Minutes of the last board meeting
 - a. The Bulletin Board is already searchable; Check with Tom for format
 - b. Changes noted and made
- II. Treasurer's report- by Beth, as John is out of the country
 - a. See attached document
- III. Vice President's report on 2007 conference in DC
 - a. Change in banquet venue – Corcoran Gallery out; National Museum for Women in the Arts; \$4000 less; close to hotel
 - b. Conference Speaker – Truman is contacting Madeleine Albright; other possibilities: Paul Sarbanes-Senator from MD, B.J. Dionne at Brookings Inst., Ann Oliverias – following up on a generation of Rhodes
 - c. Possible theme – “Washingtonize” the conference. Paula will convene local committee after board call
 - d. Local committee met in August
 - i. John Bader has proposed a Pre-Conference lobbying on Capitol Hill-day
 - ii. Presentation from the State Department – Walter Jackson thinks this good idea. This could include discussions of the Critical Language Initiative, expanded Fulbright-TA program, Pickering Programs, diversity w/in State Dept
 - iii. Poster session on alternative to scholarships and partnership for public service
 - iv. Embassy event possible
 - v. British Universities fair with British Council-high concentration of Rhodes/Marshall in DC area.
 - e. Suggested conference topics: a panel with people who have served on selection committees. There was a concern that this could become too “Ivy.” We would need to express concern to Foundations to make sure there is equal representation, Hopkins/Georgetown/USNA at least 16 finalists; do this panel in “boot camp” and allow for direct questions
 - f. Paula will send list of ideas to which we can respond. Committees are looking for volunteers
 - g. Timing: the conference will run until mid-afternoon on Saturday
 - h. There was a discussion of how to distribute conference events. Could foundations be grouped thematically? Should there be boot camp presentations from foundations? Should foundations present out of regular conference and/or be available at round tables or separate

rooms, allowing attendees to pick and choose. There should be presentations with advisors and foundations – with clear questions and topics. DC summer internships should be included.

- i. Focus on brass tacks in Boot camp; panel format in main presentation; videotape boot camp and make the tape available. Veterans will be helping with boot camp.
- j. Conference notebook for foundation information – use a form for foundations. The format could be different –smaller, yet functional.
- k. Communication: a call for papers will go out announcing the conference and the theme – “Washingtonizing”
- l. There was a discussion of how to document the conference content – power points can be uploaded to the website; cd’s or dvd’s are reasonable; Bulletin Board can be used for posting info, preparing a manual for conference planners, and for downloading notebook materials.
- m. Discussion of conference costs: about \$475 early/\$525 late with \$165 room rate. High costs for meals, labor, banquets. Proposed cutting down costs in other ways such as using volunteers from others schools.

IV. Secretary’s report on UK trip follow-up

- a. Materials from the 2006 Cambridge/University College Dublin Symposia are being collected and organized for posting to the NAFA website
- b. Betsy Vardaman and Jane Morris will be writing essays for the NAFA Proceedings that Suzanne McCray will be publishing in time for the conference
- c. There will be a panel discussion at the DC conference.

V. NAFA Journal committee report

- a. A call for articles will be going out. The theme for the next issue is assessment, using the same format from last journal. Susan Whitbourne will be coding qualitative data from last survey, and there will be a new survey from student perspective (Susan will need help getting students). Also included will be a summary from Mary Borg and the other summer workshops. This will be ready for conference.
- b. A request for \$500 was approved

VI. Code of Conduct/Professional standards committee report

- a. Progress on this committee has stalled
- b. Beth will take the lead; Edwin working on it
- c. There may be a presentation on communications with foundations at the conference
- d. What are the most pressing issues? Case study presentations? FERPA regulations vis-a-vis letters of recommendation/assessment may drive ethics/ good theme for journal issue
- e. Ed Goff is working on a “code of professional expectations”

VII. New Business

- a. No March meeting in Chicago since there will be a Board meeting at the conference

- b. Ideas for spending NAFA funds
 - i. Help for President – perhaps an assistant for the President
 - ii. Committee to review: Doug Cutchins, Susan, Amy, Ruth, John
 - iii. Direction of NAFA at the core of this
 - iv. Email ideas to Beth about spending and subcommittee can prioritize.